

**ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
FINANCIAL STATEMENTS
MARCH 31, 2013**

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
TABLE OF CONTENTS
MARCH 31, 2013

INDEPENDENT AUDITOR'S REPORT	2
STATEMENT OF FINANCIAL POSITION	3
STATEMENT OF CHANGES IN NET ASSETS	4
STATEMENT OF OPERATIONS	5
STATEMENT OF CASH FLOWS	6
SCHEDULE OF EXPENSES	7
NOTES TO THE FINANCIAL STATEMENTS	8

INDEPENDENT AUDITOR'S REPORT

To the Members of ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)

I have audited the financial statements of Action Jeunesse de l'Ouest de l'Île, which comprise the statement of financial position as at March 31, 2013, and the statements of operations and changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained in my audit is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of Action Jeunesse de l'Ouest de l'Île as at March 31, 2013 and the results of its operations and its cash flows for the year ended March 31, 2013 in accordance with Canadian accounting standards for not-for-profit organizations.

June 11, 2013



Jolanta Hausner, CPA auditor, CA
Public accountancy permit number: A131927

**ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2013**

	<u>2013</u>	<u>2012</u>
ASSETS		
Current Assets		
Cash	\$112 722	\$39 188
Grants receivable (note 6)	19 556	33 793
Sales tax receivable	4 544	2 050
Prepaid expenses	1 316	1 384
	<u>138 138</u>	<u>76 415</u>
Capital assets (note 5)	<u>8 775</u>	<u>5 700</u>
	<u>\$146 913</u>	<u>\$82 115</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Current Liabilities		
Accounts payable	\$15 300	\$15 554
Deferred revenue (note 4)	105 671	41 801
	<u>120 971</u>	<u>57 355</u>
NET ASSETS	<u>25 942</u>	<u>24 760</u>
	<u>\$146 913</u>	<u>\$82 115</u>

ON BEHALF OF THE BOARD

The accompanying notes to these Financial Statements are an integral part of these statements.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
STATEMENT OF CHANGES IN NET ASSETS
MARCH 31, 2013

	<u>2013</u>	<u>2012</u>
NET ASSETS, Beginning of year - unrestricted	\$24 760	\$20 574
Excess of revenues over expenses for the year	<u>1 182</u>	<u>4 186</u>
NET ASSETS, END OF YEAR - unrestricted	<u>\$25 942</u>	<u>\$24 760</u>

Represented by:

Net assets invested in capital assets	8 775	5 700
Net assets	<u>17 167</u>	<u>19 060</u>
NET ASSETS	<u>\$25 942</u>	<u>\$24 760</u>

The accompanying notes to these Financial Statements are an integral part of these statements.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
STATEMENT OF OPERATIONS
MARCH 31, 2013

	<u>2013</u>	<u>2012</u>
REVENUES		
Government of Quebec		
Ministere de la sécurité publique-FIDPDL	\$60 000	\$28 518
Ministère de la santé et des services sociaux-PSFTT	41 702	28 871
Municipalities and boroughs		
Arr. Pierrefonds/Roxboro - Ville de Montréal/MESS	54 570	51 125
Cité de Dorval	23 989	20 133
Ville de Dollard-des-Ormeaux - Ville de Montréal/MESS	18 000	23 705
Arr. Ste-Geneviève/Île-Bizard - MTL/MESS	7 081	8 164
Arr. Pierrefonds/Roxboro - Ville de Montréal/MICC	6 804	10 052
Arr. Sainte-Geneviève/Île-Bizard - MTL/MICC	6 447	6 960
Arr. Pierrefonds/Roxboro - MTL/ACSU	5 900	19 000
Ville de Pointe-Claire - MTL/MESS	3 000	2 983
Centraide of Greater Montreal	65 000	65 000
West Island Community Shares	37 000	35 000
Jeux de la rue OI	20 607	9 969
Table de concertation enfance famille jeunesse OI – Père à Coeur	14 000	3 969
Non monetary contributions	6 433	428
Table de concertation enfance famille jeunesse OI – ÉMES	4 000	4 000
Other income	8 713	4 814
	<u>383 246</u>	<u>322 691</u>
Expenses (See Schedule of expenses)		
Administration	119 461	93 978
Activities	<u>262 603</u>	<u>224 527</u>
	382 064	318 505
EXCESS OF REVENUES OVER EXPENSES	\$1 182	\$4 186

The accompanying notes to these Financial Statements are an integral part of these statements.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
STATEMENT OF CASH FLOWS
MARCH 31, 2013

	<u>2013</u>	<u>2012</u>
CASH PROVIDED FROM (USED FOR)		
Operations		
Excess of expenses over revenues	\$1 182	\$4 186
Add: Amortization	<u>3 051</u>	<u>1 269</u>
	4 233	5 455
Net changes in non-cash working capital:		
Grant receivable	14 237	(15 571)
Sales tax receivable	(2 494)	66
Prepaid expenses	68	(119)
Accounts payable	(254)	6 322
Deferred grant revenue	<u>63 870</u>	<u>41 801</u>
	<u>79 661</u>	<u>37 954</u>
Investing activities		
Acquisition of property and equipment	<u>(6 127)</u>	<u>(3 066)</u>
	(6 127)	(3 066)
Increase (decrease) in cash and cash equivalents	73 534	34 888
Cash and cash equivalents, beginning of the year	<u>39 188</u>	<u>4 300</u>
Cash and cash equivalents, end of year	<u><u>\$112 722</u></u>	<u><u>\$39 188</u></u>

Represented by: Cash \$112 722 \$39 188

The accompanying notes to these Financial Statements are an integral part of these statements.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
SCHEDULE OF EXPENSES
MARCH 31, 2013

EXPENSES	<u>2013</u>	<u>2012</u>
Activities		
Wages and levies	232 722	186 314
Professional fees	6 812	19 000
Telephone	5 779	3 655
Transportation	5 524	4 549
Community events	5 153	2 388
Training	2 060	3 062
Youth meals	1 889	1 615
Supplies	1 406	2 098
Meetings	813	1 648
Rental	396	103
Memberships	50	95
	<u>\$262 603</u>	<u>\$224 527</u>
Administration		
Wages and levies	\$70 042	\$56 684
Rent	13 700	9 000
Office and general	7 950	4 843
Audit fees	4 700	3 600
Bookkeeping fees	4 569	6 944
Insurance	3 289	2 951
Telephone	3 149	2 629
Amortization	3 051	1 269
Advertising	2 544	1 091
Transportation	2 207	1 231
Training	1 742	1 282
Bank charges	1 479	1 492
Meetings	1 040	962
	<u>119 461</u>	<u>93 978</u>

The accompanying notes to these Financial Statements are an integral part of these statements.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2013

I. STATUS OF THE ORGANIZATION

Action Jeunesse de L'Ouest de l'Île (AJOI) is a non-profit organization incorporated under Part III of the *Quebec companies Act* on September 12, 2007.

The organization established and maintains a street work intervention service to West Island at-risk youth, aged from 12 to 25. The organization's workers serve as role models and encourage teenagers to discover and develop alternative activities, while providing them with an opportunity to speak about their needs and, if asked, finding solutions to their health issues.

2. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the *CICA Handbook* and include the following significant accounting policies:

A) ACCOUNTING PROCEDURES

The Organization uses the deferral method of accounting for revenue. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

B) CAPITAL ASSETS

Capital assets are recorded at cost and are amortized by the declining balance method as follows:

Office Equipment	20%
Computers	30%

C) MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in revenue and expenses in the period in which they become known.

D) CASH AND CASH EQUIVALENTS

The organization's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with a maturity period of three months or less from the date of acquisition. Term deposits that the organization cannot use for current transactions because they are pledged as security are also excluded from cash and cash equivalents.

ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2013

E) FINANCIAL INSTRUMENTS

The Organization's financial assets and financial liabilities are held for trading.

The carrying amount of cash, sales tax receivable, grant receivable and accounts payable is a reasonable approximation of their fair value since these instruments may be liquidated promptly.

F) NON MONETARY CONTRIBUTIONS

The value of donated goods and services is recorded as revenue and expenses in the financial statements when the fair value can be reasonably estimated and when the goods and services are normally purchased and would be paid for if not donated.

G) CONTRIBUTED SERVICES

The Organization's programs benefit substantially from services in the form of volunteer time. The value of these services is not recorded in these financial statements. Members contribute approximately 242 hours per year to assist the Organization in carrying out its service delivery activities.

3. CHANGE IN ACCOUNTING POLICIES

As stated in note 2. Accounting Policies, these financial statements has been prepared on the basis of a retrospective application of an accounting policy relating to donated goods and services. Refer to Note 2 for the full detail of the new accounting policy.

Given the significance of the non monetary contributions that have been provided to the Organization following the relocation, management judges that the change in policy will result in the financial report providing more relevant and no less reliable information because it leads to a more transparent treatment of resources obtained and used by AJOI and is consistent with the treatment of other donations.

4. DEFERRED REVENUE

Deferred revenue represents restricted operating funds received in the current period but which relate to a subsequent period as follows:

	2012	Recognized as revenue	Received during the year	2013
Government of Quebec	\$21 482	\$60 000	\$115 690	\$21 482
Municipalities and boroughs	20 319	85 274	86 528	28 499
FRIJ	-	-	-	55 690
	\$41 801	\$145 274	\$202 218	\$105 671

**ACTION JEUNESSE DE L'OUEST DE L'ÎLE (AJOI)
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2013**

5. CAPITAL ASSETS

Capital assets consist of the following:

	Cost	Accumulated Amortization	Net 2013	Net 2012
Office equipment	\$ 11,725	\$ 5,173	\$ 6,552	\$ 3,156
Computer	4,547	2,324	2,223	2,544
	<u>\$ 16,272</u>	<u>\$ 7,497</u>	<u>\$ 8,775</u>	<u>\$ 5,700</u>

6. GRANTS RECEIVABLE

	2013	2012
Ministère de la santé et des services sociaux du Québec	10,556	7,218
Pierrefonds – MESS	-	20,456
Dollard-des-Ormeaux - MESS	9,000	2,150
Table de concertation enfance famille jeunesse – Père à Coeur	-	3,969
FRIJ – Non a la Cyber-intimidation	-	-
Balance, end of year	<u>19,556</u>	<u>33,793</u>

7. FINANCIAL RISK MANAGEMENT POLICY

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at the reporting date of at March 31, 2013.

Credit risk

The Association recorded a grant it received soon after its fiscal year-end in its accounts receivables. The Association determines, on a continuous basis, amounts receivable on the basis of amounts it is virtually certain to receive based on their estimated realizable value.

8. LEASE COMMITMENT

The organization leases its premises for a period up to September 30, 2014. The minimum annual lease payment inclusive of additional occupancy charges for the lease period is \$1,000 plus tax (\$750 in 2012) per month.

9. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.